



## **Stephen D. Furr Memorial Scholarship Application**



CMPD Hope presents the Stephen D. Furr Memorial Scholarship to honor the memory of Retired Detective Stephen D. Furr.

In keeping with the mission of assisting employees of the Charlotte-Mecklenburg Police Department, the family of Detective Stephen D. Furr has partnered with CMPD Hope in promoting the importance of higher education, as Steve encouraged others to pursue. Through the generosity of donors, the recipients of the scholarship will receive up to \$2,500 towards their college expenses. To date the scholarship has awarded 7 students \$20,000.00. The following criteria must be met to be considered for this scholarship:

- ✓ Candidate must be the immediate family of an active or rehired CMPD employee
- ✓ Candidate must be between 17 and 21 years of age
- ✓ GPA of 2.0/equivalent or higher (out of a 4.0 scale)
- ✓ Plan to attend or currently enrolled as a full-time student at a Qualified Educational Institution
- ✓ There is no restriction on college major or concentration
- ✓ Selected candidates will be asked to participate in an oral interview to provide the selection committee additional information.

## 1. Required Documentation

- a. Application - Each candidate must submit a complete and timely application. An application will be considered incomplete and not processed if all instructions have not been followed or the material presented is insufficient to permit an adequate review. Applications must be typed or completed with the use of a black/blue writing ink pen. The Scholarship Selection Committee will not accept any application packet or portion thereof that is filled out with a pencil. Application and required documents should be neat and easy to read. Materials should be impeccable in terms of appearance and legibility.
- b. Official Transcript - An official copy of the candidate's high school or college transcript provided by the school staff in a sealed envelope must be included in the application packet. An unofficial copy of the candidate's transcript will be accepted as part of the submission if an official transcript cannot be obtained due to school offices being closed. However, an official transcript must be submitted prior to the personal interview if candidate is selected. Submission of an application along with the required documents for this scholarship constitutes your authorization for the Scholarship Selection Committee to review your academic record.
- c. Financial Documentation - The submission packet must include a copy of the candidate's Student Aid Report from the Department of Education of FAFSA. If none of these reports are available, the applicant can submit a copy of the parent's income tax return (Submit only the front and back of the IRS Form 10-40 or IRS Form 1040 EZ) for the year prior to the year in which the application packets are due. (Will not accept any income tax returns of any other years).
- d. Essay - Each candidate must provide a 500-1000 word essay. Essay technical requirements: double space; Time New Roman; 12 point font size; one inch margin on all sides; submit original only; submit in English; and certify authorship/originality at the end of the essay. The essay will be evaluated on originality, content, thought provoking ideas, innovation and concepts previously unpublished. Candidate must certify the authenticity of the writing at the end of the essay by affixing the below statement and then signing beneath it.

“I certify that I personally wrote this essay”

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Signature

- e. Application Submission Instructions: Do not staple or place paperclips on any documents in the submission packet. White-out or line-through with an ink-pen any sensitive information such as social security numbers on any documents in the application packet.

## 2. Definitions

**Candidate:** A full-time student who is pursuing a degree at a Qualified Educational Institution.

**Qualified Educational Institution:** Regionally accredited by the US Department of Education. (College or university within the fifty states or District of Columbia)

### **Qualified Expenses:**

- Tuition and fees required to enroll at the Qualified Educational Institution.
- Books, supplies and equipment required by all students for courses at the Qualified Educational Institution.
- Rent, travel expenses, meal plan, any special equipment specifically required in the course synopsis such as computers.

**Immediate family:** defined as spouse, same sex domestic partner, parent or child who resides either within or outside of the employee's home, or other immediate family member (brother, sister, grandparent) who resides within the employee's home.

## 3. Administration

### **3.1 General Statement on the Use of Scholarship Funds**

Only a scholarship Recipient who is a Candidate for Degree at a Qualified Educational Institution may use scholarship funds. Funds must be used solely for Qualified Expenses.

### **3.2 Procedures for Obtaining Scholarship Funds**

A. At least 30 days prior to the date the Scholarship Recipient would like payment of all or a portion of the Scholarship Funds to be applied to a Qualified Educational Institution, The Scholarship Recipient must notify the Scholarship Administrator in writing. The written document must include:

- 1) A statement that the Scholarship Recipient is or will be a Candidate for a degree at a Qualified Educational Institution. For example, a letter on school letterhead from the Scholarship Advisor or Financial Aid Representative at the Qualified Educational Institution which confirms enrollment of the Scholarship Recipient.
- 2) The address and telephone number of the Qualified Educational Institution;
- 3) Documentation establishing the amount of Qualified Expenses (For example, a statement of account, invoice, or other documentation showing tuition charges)

B. The Scholarship Administrator will issue a check only to the Qualified Educational Institution for the qualified expenses. Due to tax laws, the funds will only be paid directly to the Qualified Educational Institution. No funds will be paid to the individual or his/her parent or agent, including reimbursements.

#### **4. Taxation of Scholarship:**

CMPD HOPE has structured the disbursement of scholarship funds in a manner that avoids the funds from being taxable to the scholarship recipient. Because tax laws can change in the future, the Scholarship Recipient should consult with his or her own tax advisor to determine whether the receipt of the Scholarship Funds will result in taxable income to him or her.

#### **5. Limitations and Restrictions**

##### **5.1 No Transferability**

The right to receive scholarship funds is not transferable.

##### **5.2 Right To Receive Scholarship Funds**

The right to receive scholarships funds in conditioned upon complying with the Statement of Rules and Procedures for Issuance of Scholarship Funds.

##### **5.3 Termination of Right to Receive Scholarship Funds**

All rights to received scholarship funds shall terminate upon the earlier of (a) December 31 of the calendar year in which the Scholarship Recipient obtains the age of twenty-one or (b) the death of the scholarship recipient.

Send completed application packets to:

CMPD Hope Scholarship  
Attn: Craig Allen  
601 E Trade St  
Charlotte, NC 28202

**Completed packets must be postmarked no later than March 31, 2019. Late packets will not be considered.**

# Stephen D. Furr Memorial Scholarship Application

Please print Applicant Biographical Data in Black or Blue Ink. Additional attachments are allowed. Completed packets must be postmarked no later than March 31, 2019.

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_ Last Name: \_\_\_\_\_

Primary Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of application: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

CMPD Employee/Parent (s) Name: \_\_\_\_\_

Current School or University: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_ Transcript (s) attached Yes \_\_\_\_\_ No \_\_\_\_\_

Field of Study: \_\_\_\_\_

What college (s) have you considered attending?

\_\_\_\_\_  
\_\_\_\_\_

List current extracurricular activities, clubs, organizations or community involvement:

\_\_\_\_\_  
\_\_\_\_\_

Will you have some assistance with college funding? Parents, Grants, Savings:

\_\_\_\_\_  
\_\_\_\_\_

What is the adjusted Annual Gross Income of your parent(s) or caregiver providing assistance?

\_\_\_\_\_

Have you applied for or been awarded any other scholarships?

\_\_\_\_\_  
\_\_\_\_\_

**Essay Prompt:** *Why do you believe higher education is important to your future?*

Please attach an essay between 500-1,000 words. **Format:** double space; Times New Roman; 12 point font size; one inch margin on all sides. "I certify that I personally wrote this essay" and your signature should be include at the end of the essay.

Information provided will be used to evaluate each candidate. **Completed packets must be postmarked no later than March 31, 2019.** Final applicants will participate in an interview.